

# HARLOW (BLACKWATER) SAILING CLUB RISK ASSESSMENT



**Task: COVID-19 RE-OPENING PLAN PHASE 4 - OPENING CLUB CHANGING ROOMS & TOILETS**

**Date: 12th August 2020**      **Completed by: Tony Everitt**

**25th September 2020**      **Updated by: Tony Everitt**

**(Updated to comply with Government regulations 14/9 & 22/9/2020)**

**For task to proceed the Control Measures in this Risk Assessment MUST reduce the risks to reasonable and acceptable levels**

| Hazards                                   | Risks   | How is the Risk Controlled?   |
|---|---|---|
| <b>Contracting Covid-19 infection</b>     | Contracting Covid-19 from surfaces during use of changing rooms and toilets | Showers remain closed until further easing of restrictions and/or additional control measures available.  |
|   |   | Sanitize Gents changing room, Gents toilets (Clubhouse), Ladies toilets/changing rooms using disinfectant spray when opened up and when closed up.  |
|   |   | Provide hand sanitizer outside doors of Gents changing room, Gents toilets (Clubhouse), Ladies toilets/changing rooms to be used on entering and leaving the area.  |
|   |   | Wedge open doors to Gents toilets (Clubhouse), Ladies toilets/changing rooms. This provides line of sight into the changing rooms so that before entering the area a check can be made that the toilet unoccupied. Also, provides good air flow and circulation. <a href="#">A rope across door system introduced to ensure toilet is unoccupied before entering.</a> |
|   |   | Disconnect manually operated warm air hand dryer and provide paper towels.  |
|   |   | Provide spray disinfectant in toilets and changing areas to be used on touched surfaces e.g. toilet flush handle, toilet seat, cubicle door, taps.  |
|   |   | Once changed, members to remove all possessions from changing areas and store in car or other suitable area.  |
|   |   | Restrict use of Gents changing room, Gents toilets (Clubhouse), Ladies toilets/changing rooms. Availability only when opened and closed up by a committee member and the above measures are put in place.   |
|   |   | <a href="#">Face coverings to be worn if more than one member in Gents Changing room</a>  |
| <b>Maintaining Social Distancing</b>      | Contracting Covid-19 directly from another person                           | Limit number of people allowed in Gents Changing room to 4 people and in Gents toilets (Clubhouse) and Ladies toilets/changing to 1 person.   |
|   |   | Wedge open doors to Gents toilets (Clubhouse), Ladies toilets/changing room doors allowing a vocal check to be made that area is unoccupied before entering.  |
| <b>Personnel not following procedures</b> | Compromising control measures to minimise risk of contracting Covid-19      | Provide signage at sanitizing station outside Gents Changing Rooms, Gents toilets (Clubhouse) and Ladies toilets/changing room and inside these areas to advise on safety procedures.   |

**Summary of Essential Controls and Actions**

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| Provide santising stations outside Gents toilets (Clubhouse) and Ladies toilets/changing room (Barry Knights/David Islin) |
| Provide disinfectant sprays inside Gents toilets (Clubhouse) and Ladies toilets/changing room (Barry Knights/David Islin) |
| Provide signage indicating safety procedures for using Club changing areas and toilets (Tony Everitt).                    |
| Rearrange Gents Changing room to provide changing facilities for maximum of 4 people (Barry Knights/David Islin)          |